

### **Women in Law Leadership Ontario – Call for Committee Members**

Women in Law Leadership (“WILL”) is a Canada not-for profit corporation dedicated to celebrating and advancing women in the law through recognition and education. Its roots date back to 2009 with the creation of the Women in Law Leadership Awards, co-founded by The Counsel Network and the Association of Women Lawyers. Since then, the organization has expanded the WILL Awards across the country and has created an Education Certification program for women lawyers.

In recognition of Justice Abella’s retirement from the Supreme Court, the inaugural WILL Awards Ontario in 2022 honoured her by creating an award in her name to celebrate and recognize outstanding lifetime achievement in equity, diversity, and inclusion, and leadership in human rights. Since then, the WILL Awards Ontario have grown to include nomination-based awards recognizing excellence in the profession across various categories.

#### **Role Description:**

The WILL Ontario Committee is seeking new members to join the team responsible for planning and delivering the WILL Awards Ontario, with the next event scheduled for Spring 2027. Successful committee members will be lawyers, law students, or paralegals who are passionate about giving back to the legal community and contributing their time and energy to planning this event. Prior volunteer experience – particularly in event planning, fundraising, or communications – is considered an asset, as is a strong professional network.

WILL Ontario operates through sub-committees that focus on different aspects of event planning. The following sub-committees currently have open positions:

- Secretary: Record meeting minutes and assist the Co-Chairs with preparing meeting agendas.
- Communications: Support social media strategy and timelines, website content, video content, print materials, and other communications related to the event.
- Sponsorship: Assist with developing and executing a cohesive sponsorship strategy.
- Additional support: Assistance may also be required for Awards, Ticket Sales/Registration, and/or Venue coordination.

#### **Key Responsibilities:**

- Support and uphold WILL’s mission and vision
- Attend monthly committee meetings (meeting frequency increases to weekly in the month leading up to the event).
- Contribute to the ongoing work of the sub-committee(s) you are part of.
- Be available to assist with the execution of the event on the day of the event.

#### **Skills/Qualifications:**

- Lawyer (including non-practicing), law student or paralegal.
- Experience in event planning, fundraising/sponsorship, communications, and/or administrative responsibilities is an asset.
- Strong communication skills and ability to work collaboratively as part of a team.
- Strong work ethic with a proactive, creative, and solutions-oriented approach.
- Ability to commit approximately 1-5 hours per month, with the time commitment increasing as the event approaches.
- A well-established professional network is considered an asset.

**Application deadline is May 15, 2026.**

**To apply for this position, please submit a statement of interest and resume to:**

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